

DREAM User Group Constitution

Objectives

The objective of the DREAM User Group is to provide services to Member organisations using the DREAM accounting system produced by CODA plc. The User Group will provide information and hold meetings, and will make collective representations to CODA and others for the general benefit of the Members.

Membership

There shall be two classes of Membership open to organisations: Full and Associate. A third class (Honorary) shall be open to individuals or organisations.

Full Membership

Full Membership of the User Group shall be available to organisations that are licensed users of the DREAM accounting system. Each Full Member organisation shall be able to cast ONE vote on any matter requiring a vote and may vote by post or email. A Full Member organisation may nominate up to FIVE individuals who shall have such benefits as are arranged for Full Members.

Associate Membership

Associate Membership shall be available, as an alternative to Full Membership, to any organisations using DREAM whose licence is for LESS THAN three users. Associate Members shall NOT be eligible to vote. An Associate Member organisation may nominate up to TWO individuals who shall have such benefits as are arranged for Associate Members. Associate Membership may be extended to anyone NOT a licensed user of DREAM where it is believed that the membership is in the interests of the Group.

Honorary Membership

Honorary Membership shall be available by invitation, at the Council's discretion, to any individual or organisation whose membership is in the interests of the User Group.

Management

The User Group shall be managed by a Council. Members of the Council shall be elected each year at the Annual General Meeting. The Council shall consist of not less than 4 but not more than 8

Members, who shall be Full or Honorary Members. An Honorary President shall be appointed from the Council membership.

The Council will take responsibility for identifying areas where services may be developed and assisting with the development of services. The Council shall be able to ask any Member of the User Group to act as a co-opted Member of the Council for a term to be agreed.

The administrative and financial management of the User Group shall be subcontracted to Suddensource Ltd. Suddensource shall submit an annual budget and may charge the User Group for its time, its web-hosting service and its expenses.

General Meeting

A General Meeting of Members shall be held once in each calendar year to elect Council Members and receive a report of the Council of Users.

Changes

Changes to this constitution may be made following acceptance by a two-thirds majority of full member organisations present at an annual general meeting of the User Group.

Emergencies

Nothing in this constitution shall restrict the Council from acting in the interests of the Members to deal with any emergency or any event that makes it impractical to follow the constitution and rules previously agreed by the Members.

Adopted at the AGM held on 29th November 2007